

# MONTPELIER COMMUNITY ASSOCIATION, INC.

## Board of Trustees Meeting Minutes

Deerfield Community Center

March 9, 2010

**Trustees in Attendance:** Paul Buehler, Julia Coldren-Walker, Richard Dengler, Bob Derrick, Dave Eisenberg, Lillian Fazio, Tim Jacobs and Jack Keating.

**Trustees Absent with Cause:** Patricia Douville,

**Community Members Present:** M. Derrick, M. Hughes, P. Pettitt.

President B. Derrick called the meeting to order at 7:05 PM. There was a quorum to conduct business.

### **Secretary's Report: Tricia Douville**

The minutes of the February 2010 board meeting were reviewed. Trustee Keating made a motion to accept the minutes as corrected with updated date for the next meeting. Trustee Dengler seconded the motion and it passed unanimously.

### **Treasurer's Report: Lillian Fazio**

- The accountant has all the necessary information to file the taxes. The accountant explained that the association is a "non-stock corporation" and not considered a non-profit.
- 354 assessments (including three partial assessments) have been paid to date.
- Trustee Keating asked when the Benevolent Fund is funded. Trustee Fazio explained that the treasurer usually waits until April when most of the assessments have been paid to move the donated funds into the account.

## **COMMITTEE REPORTS**

### **ACCC: Marcia Segura, Chairperson**

Trustee Keating reported that the heavy winter snows caused damage to many homes in the neighborhood and the committee is giving the homeowners time to make needed repairs and clean up the massive landscaping damage. It was noted that the County told one homeowner it would be weeks before the trees along our roads would be cleaned up.

### **Benevolent Fund: Jeri Witt, Chairperson**

Ms. Witt offered to attend the April board meeting to discuss the Benevolent Fund history and procedures.

### **Facilities Committee: Richard Dengler, Chairperson**

- The committee will review the contracts (Medina, American, and Brickman) when they meet this month and make a recommendation to the board. Mulching and the areas within the new fencing will be made part of the scope of work. Mulching not applied by contractor to our new landscaping should be placed around the tennis courts.
- Johnson's Landscaping will be mulching areas that were newly planted under the Beautification Committee's supervision. Will need an estimate of that cost.
- If the current debris dumped next to the dumpster at the pool is not picked up by volunteers we can request the contractor do it. That as needed service needs to be added as a line item to the landscape maintenance scope of work. When the contractor is asked to pick up the debris they will add it to the monthly invoice.
- Trustee Keating reported that the fence line will be laid out now that the snow is gone and he and Trustee Derrick will review the placement. He said to hold the next payment until he meets with the company.
- A punch list on the electric work will be prepared at the next inspection.

### **Pool Committee: Paul Buehler, Chairperson**

- The old slide and filters have not been sold yet, but Trustee Buehler will check into it.
- An area will need to be excavated for the foot wash and outside shower, before the concrete pad is laid. A shower tower costs about \$2,200. Trustee Derrick asked that a scope of work be written up so that the board can review it and vote on it. If it is approved and over \$1,000, three bids will be needed.
- Lighthouse was awarded the contract and all parties need to sign it. A kick-off meeting needs to be scheduled to discuss expectations. Lighthouse will be asked if they want to buy the old slide.

**Social Committee: Carla Bowen, Chairperson**

The Easter Egg Hunt will be Sunday, March 28 at 3:00 pm. A flyer will be delivered with the newsletter. Carla Bowen volunteered to be the social committee chairperson. Trustee Keating made a motion to approve Carla Bowen as the Social Committee Chairperson. Trustee Coldren-Walker seconded the motion and it passed unanimously.

**Security Committee: Richard Dengler, Chairperson**

Trustee Dengler reported that the Prince George's County Police substation is working well for the neighborhood. The police are driving through the neighborhood and have noticed several cars left unattended and they recovered two stolen cars. There is no additional information on the suspicious white van in the neighborhood, but the community is asked to note the license plate if it is seen.

**Communications Committee: Tim Jacobs, Chairperson**

Trustee Jacobs reported that e-mail accounts continue to be confirmed as homeowners. Trustee Jacobs will send any new email addresses to Ms. Hughes so they can be added to the database. Some problems continue with the "Montpelier-online" email, list serv and distribution lists which Trustee Jacobs will discuss with the company. The moderators of the Yahoo list serv are C. Rucker, T. Jacobs, and P. Katz. C. Rucker and T. Jacobs are the current owners of the original D. Hartley list serv.

**Old Business:**

No one attended the meeting on the Howard University plans for the Muirkirk Road property.

**New Business:**

A community member expressed concern that we recently published information concerning a service member's deployment in the newsletter. She suggested that this information should never be made public. She also asked what the assessment is used for and Trustee Derrick explained that the money is used to maintain the common grounds, assets of the community, and social events. Trustee Derrick thanked her for her for taking the time to attend the meeting and welcomed her to the community.

Trustee Jacobs reported that several members on Mt. Pleasant have asked about the possibility of erecting a fence between the neighborhood and the apartments. MNCPPC probably owns the land and would have to approve a fence.

Trustee Keating reported that the insurance policy is due in April.

The next meeting will be held on **Tuesday, April 13, 2010 at 7:00 PM** at Deerfield Recreation Center, preschool room. The motion was made and seconded to adjourn at 8:11 pm. The motion passed unanimously.